

CHICOPEE MUNICIPAL GOLF



**GOLF COURSE COMMISSION**

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Thomas J. Robak

Chairman

Jennifer  
Wolowicz

Vice chairman

**GOLF COMMISSION MEETING MINUTES**

February 15, 2017

**CALL THE MEETING TO ORDER**

6:00 p.m.

Chairman Robak called the meeting to order.

**Attendance:**

Chairman Robak, Commissioner Lonczak, Commissioner LaPlante & Commissioner Nadeau, Director O'Neil & Superintendent Bach

**Public Input:** None

**Communications:** None

**Suggestion Box review:** (None)

**Acceptance of** January 11, 2017 Minutes

A motion was made by Commissioner Lonczak to accept the minutes, 2<sup>nd</sup> by Commissioner Nadeau, all in favor motion passes.

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**Superintendent report:**

Superintendent Bach gave the Commission an update on the equipment maintenance. He also mentioned the approval of the two new Fairway mowers. He stated that he was working on new tee markers.

### **Director Report:**

Director O'Neil stated he was prepping for the upcoming golf show in March. He stated that he has already booked 30 events for the year and 6 of them are new events. He is working on getting the club house ready for the season opening, the necessary inspections have been scheduled. He informed the Commission that he had spoken to Tie & Bond regarding the water line work thru the golf course. They would be starting around March 12<sup>th</sup> and the work would take approximately 2 weeks to complete.

### **Concession Report:   None**

### **New Business:**

#### **1. Election of Officers 2017**

A motion was made by Commissioner Laplante to table the Election of officers until the next meeting all of the Commissioners were not in attendance. The motion was 2<sup>nd</sup> by Commissioner Lonczak, all in favor. Motion passes.

#### **2. December 2016 Sales review**

Director O'Neil gave the following report to the Commission. He stated that there were \$700 in gift cards alone in December.

#### **3. Review April - December 2016 Sales / 2016 Auditing Dept. Report**

Director O'Neil handed out a spread sheet to all of the Commissioners for review. The Commission reviewed the report, it was mentioned that the sales were up from the prior year.

#### **4. Policy for tournament play for season pass members**

Director read a proposed policy for tournament play for season pass holders.

*A motion was made by Commissioner Lonczak to adopt a season pass Policy, 2<sup>nd</sup> by Commissioner Nadeau, all in favor. Motion passes.*

**(Season Pass may not be used for entry fees for private golf outings held at the Chicopee Country Club)**

Director O'Neill stated that this is written on the season pass application.

#### **5. New course rating / hole handicaps/ tee markers**

Director O'Neil handed out to the Commission the results of the new course and slope ratings by the MGA.

#### **6. League Meeting**

Director O'Neil stated the league meeting was scheduled for March 15<sup>th</sup>, and he is sending out a letter to the league Reps.

#### **7. Review / establish cash register policy**

Director O'Neil stated he is working on a Policy to be given to the Commission for approval.

**8. 2017/2018 Budget**

Director informed the Commission he was working on the proposed budget. Chairman Robak will schedule the budget meeting for the first of March for the Commission, to be held at the Golf Course.

**Old Business:**

**1. Dangerous tree work progress / Range brush cleaning status**

Superintendent Bach stated that the tree work was almost complete on the front 9, and the back 9 was started.

Director O'Neil stated he had received permission from the Conservation Commission to move forward with the Range brush clean up. He will be getting bids on the clean-up of brush on the range.

**2. Mandated Gas Tank replacement update.**

Director O'Neil stated the scope was completed and was sent out to bid. The bid opening is March 2, and the work is scheduled to begin April 1st and be completed by April 14<sup>th</sup>.

**3. Golf Now tee times for 2017 season report**

The Commission reviewed the golf Now proposal. Chairman Robak opened it up for discussion. After a discussion,

*Commissioner Lonczak made a motion to accept the Golf Now proposal RFP 17-01 3-year contract. The motion was 2<sup>nd</sup> by Commissioner Nadeau, all in favor. Motion passes.*

**4. Chic. Comp trash container cover work**

Director O'Neil stated that they were waiting on a material list to proceed.

**5. AED training**

The Commission discussed the training and who should be trained. Director O'Neil will be putting this in the job description for posting.

**6. Deck railings replace**

Director O'Neil is contacting the Job Core to see if they would be interested in doing the necessary work.

**Review and signing of bills:** Complete

**DATE, TIME, SITE OF NEXT REGULAR MEETING**

**Front Street Library 6:00 p.m. March 15, 2017 League meeting  
and Regular Commission meeting**

**MEETING ADJOURNED: 7:35 p.m.**

*A motion was made by Commissioner Lonczak to Adjourn, 2<sup>ND</sup> By  
Commissioner Nadeau, all in favor. Meeting Adjourned.*